

**RAJIV GANDHI UNIVERSITY (A CENTRAL UNIVERSITY)**  
**RONO HILLS, DOIMUKH – 791 112**  
**ARUNACHAL PRADESH**

F. No. RGU/REG-52/ADM/21

Dated: 08.09.2026

**CIRCULAR**

It has come to the notice of the University Administration that the University's letterheads are being misused by unknown persons who are not associated with the University for issuing/fabricating documents such as experience certificates, work orders, etc.

In view of the above, all employees are hereby advised not to provide or hand over the University's letterheads, emblem, seal, or any other official documents/materials to any person(s) who are not associated with the University.

If any employee is found handing over or providing such documents/materials to any unauthorized or unknown person(s), the University shall take appropriate disciplinary action against the concerned employee as per the applicable rules.

This is issued for strict compliance.

Sd/-  
Registrar

F. No. RGU/REG-52/ADM/21

Dated: 08.09.2026

Copy to:

1. PS to Vice-Chancellor for information.
2. All Deans of Faculties / DSW for information.
3. PS to Registrar/Finance Officer / Controller of Examinations for information.
4. All HoDs/Directors of various Departments/Institutes for information.
5. All Branch Officers for information.
6. Deputy Registrar (Adm) for information.
7. Senior Security Officer for information.
8. Webmaster, RGU for uploading the same on the university website.
9. Office copy.

**(Dr. N.T. Rikam)**  
**Registrar**